



West Suburban Special Recreation Association
2915 Maple Street, Franklin Park IL 60131
847.455.2100 FAX 847.455.2157

September 5, 2024

Dear Regular and Alternate Board Members:

Attached is your board packet for the **Tuesday September 10, 2024**, for WSSRA's Board of Directors meeting. The meeting is scheduled to begin at **4:00 p.m. at the Village of Harwood Heights located at 7300 Wilson in Harwood Heights**. Meeting will be held in **the Recreation Center entrance in the Heights room**.

Parking Park in the Village lot adjacent to the east of the building and if the parking lot is full you can park in the *Lawrence Screw* lot just to the east of the Village Hall lot.

RSVP your attendance. Please be sure to be in contact with your Alternate and myself if you are unable to attend.

If you are planning to attend the meeting via Zoom you must send an email request naming the **"Qualifying Event"** that determines your ability to attend remotely. Feel free to call if you have any questions at 847.455.2100 or 312.493.2290.

Thank you for your time and commitment throughout the year!

Cordially,



Marianne Birko, CTRS, CPRP

Executive Director

847.455.2100 x226

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www.wssra.net

2915 Maple St., Franklin Park, IL 60131



Enriching Lives Through Recreation

West Suburban Special Recreation Association
September 10, 2024 Annual Meeting of the Board of Directors
at the Village of Harwood Heights located at 7300 Wilson in Harwood Heights
At 4:00pm

AGENDA

- I. Call to Order/Roll Call (action)
- II. Approval of Agenda (action)
- III. Approval of Consent Agenda
(action)
 - A. Approval of Minutes
 - 1. July 9, 2024, Regular Board Meeting Minutes **Attachment A**
 - B. Financial Report & Disbursements
 - 1. Acceptance of the July & August Financial Reports **Attachment B & C**
 - 2. Prepaid Disbursements for July & August 2024 **Attachment D**
 - C. Other
- V. Public Comment
- VI. Foundation Report (information)
- VII. Committee Reports (information)
 - A. Finance Committee Report
 - B. Other
- VIII. Unfinished Business
 - A. Park District of Forest Park Building Updates
(information)
 - B. Village of River Grove Update
 - C. Other
- IX. New Business
 - A. WSSRA 2025 Proposed Partner Shares **Attachment E, F, G, H, I**
(information) (information)
(information)
 - B. WSSRA Salary Range Tri-annual Updates **Attachment J**
(action)
 - C. WSSRA Mini Van replacement **Attachment K**
(information)
 - D. WSSRA Disposal of Surplus Asset
(action)
 - E. Other
- X. Correspondence
- XI. Board Member Reports (information)
- XII. Executive Director's Report (all Information)
 - A. Upcoming Events
 - B. Fallin For Our Stars **Attachment L**
 - C. NRPA Plans
 - D. Partner Annual presentations
 - E. Staff report
 - F. Staff report
 - G. Other
- XIII. Adjournment (action)

Next Meeting: Tuesday, October 1, 2024 @ 4:00pm