

West Suburban Special Recreation Association
2915 Maple Street, Franklin Park IL 60131
847.455.2100 FAX 847.455.2157



July 2, 2024

Dear Regular and Alternate Board Members:

Attached is your board packet for the **Tuesday July 9, 2024**, for WSSRA's Board of Directors meeting. The meeting is scheduled to begin at **4:00 p.m. at the Park District of Forest Park located at 7501 Harrison in Forest Park**. Meeting will be held in the Main building second floor. Please be sure to be in contact with your Alternate and myself if you are unable to attend.

If you are planning to attend the meeting via Zoom you must send an email request naming the **"Qualifying Event"** that determines your ability to attend remotely. Feel free to call if you have any questions at 847.455.2100 or 312.493.2290.

Attached find the July Board packet. **Note, Attachment H the 2024 Audit is a separate document.**

Thank you for your time and commitment throughout the year!

Cordially,



Marianne Birko, CTRS, CPRP

Executive Director

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2915 Maple St., Franklin Park, IL 60131



Enriching Lives Through Recreation

West Suburban Special Recreation Association
July 9, 2024 Annual Meeting of the Board of Directors
at the Park District of Forest Park located at 7501 Harrison in Forest Park
At 4:00pm
AGENDA

- I. Call to Order/Roll Call (action)
- II. Approval of Agenda (action)
- III. Approval of Consent Agenda (action)
 - A. Approval of Minutes
 - 1. May 14, 2024, Regular Board Meeting Minutes **Attachment A**
 - B. Financial Report & Disbursements
 - 1. Acceptance of the May & June Financial Reports **Attachment B & C**
 - 2. Prepaid Disbursements for May & June 2024 & July **Attachment D**
 - C. Approval of School District #84 lease **Attachment E** (action)
 - D. Approval of Representatives for the Village of Riverside **Attachment F** (action)
 - E. Other
- V. Public Comment
- VI. Foundation Report (information)
- VII. Committee Reports (information)
 - A. Finance Committee Report
 - B. Other
- VIII. Unfinished Business
 - A. Park District of Forest Park Building & Land purchase Updates (information)
 - B. Approval of the WSSRA 2023 Audit as presented by Lauterbach & Amen **Attachment G** (action)
 - C. Other
- IX. New Business
 - A. Approval of the audited carry over (information)
 - B. Other
- X. Correspondence
- XI. Board Member Reports (information)
- XII. Executive Director's Report (all Information)
 - A. IAPD Universal Design article by Mark Trieglaff **Attachment H**
 - B. All things summer
 - C. NRPA Plans
 - D. Partner Annual presentations
 - E. Fair Labor Standards Act Updates
 - F. Staff report
 - G. Staff report
 - H. Other
- XIII. Adjournment (action)

Next Meeting: Tuesday, September 10, 2024 @ 4:00pm
Village of Harwood Heights Village Hall